

Au Train Township Regular Board Meeting
February 14, 2022
6:00 o'clock p.m.

Pursuant to adjournment, the Au Train Township Board convened on the above date at 6:00 p.m.

The Meeting was called to order by Supervisor Michelle Doucette, with the following members present: Mary Johnson, Clerk; Kristy Cota, Treasurer; Jake Miller, Trustee; and Tom Balmes, Trustee.

*VISITORS PRESENT – Approximately 6 persons attended the meeting in person. A complete list is on file with Clerk Johnson.

*APPROVAL OF AGENDA

Additions and Changes to the Agenda were made as necessary. MOTION by Clerk Johnson, second by Treasurer Cota, to approve the Agenda as amended. MOTION CARRIED.

*MINUTES

MOTION by Treasurer Cota, second by Clerk Johnson, to approve the minutes of the January 12, 2022 Regular Board Meeting, as presented. MOTION CARRIED.

*BILLS AND CLAIMS

MOTION by Clerk Johnson, second by Treasurer Cota, to accept this month's bill list as presented and authorize that they be paid as funds are available. JOHNSON, YES; COTA, YES; DOUCETTE, YES; MILLER, YES; BALMES, YES. MOTION CARRIED. (General Fund Checks Numbered #16667 through #16682; Fire Fund Checks Numbered #8724 through #8742; Garbage Fund Checks Numbered #2094.)

*BOARD MEMBER REPORTS -

•TREASURER'S REPORT - For the Month of January, 2022

GENERAL FUND CHECKING

Beginning Balance	\$	221,227.15
Deposits		35,159.99
Interest		29.94
Disbursements		17,844.17
Total Checks Not Cleared		1,237.48
Ending Balance	\$	237,335.43

FIRE FUND CHECKING

Beginning Balance	\$	499,641.63
Deposits		110,735.65
Interest		71.58
Disbursements		5,088.90
Total Checks Not Cleared		4,086.80
Ending Balance	\$	601,273.16

Certificate of Deposit	\$	51,427.00
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GARBAGE FUND CHECKING	
Beginning Balance	\$ 140,743.93
Deposits	110,735.65
Interest	26.64
Disbursements	
Ending Balance	\$ 251,506.22
ROAD FUND CHECKING	
Beginning Balance	\$ 247,071.54
Deposits	73,822.12
Interest	37.29
Disbursements	
Ending Balance	\$ 320,930.95

*A Complete copy of the January 31, 2022 the report is on file with Clerk Johnson.

Treasurer Cota noted that she will be holding office hours on February 28th from 9:00-5:00, which is the last day to pay taxes without penalty.

There will be 2 additional disbursements of Winter Tax.

*CLERK'S REPORT - Clerk Johnson provided an update to the Board on recent activities. These included completion and mailing of W2's and 1099's, answering FOIA's and preparing for the Commissioner Redistricting project. Focus over the next couple of weeks will be preparing budget docs needed for the Workshop meetings scheduled for the 21st and 28th of this month.

*TRUSTEE'S REPORT - Trustee Miller noted that he attended the February 10, 2022 Planning Commission Meeting.

Trustee Balmes noted he received a few citizen comments regarding the size and movability of the tipper carts for curbside collection.

*SUPERVISOR'S REPORT - Supervisor Doucette updated the Board on recent activities, which include addressing several calls. She also noted that she had conversations with Tom Beauchaine, Zoning Administrator McCarthy and Attorney Greg Murphy regarding the ZBA Appeal process. Information was provided regarding Tom's Road and tipper carts, the Spring Clean-up being tentatively scheduled for May 21st at the Wood Island Landfill from 9:00-11:30 and an email from the Alger Conservation District and their cancellation of the Scrap Tire Event due to disposal issues.

*SPECIAL PRESENTATION - None

*PUBLIC COMMENT - Public Comments were received from Kevin LaFave regarding a campground on Hayward Rd and Matt Lang regarding garbage tipper carts.

***COMMITTEE REPORTS**

Financial Reports - Clerk Johnson presented monthly financial reports for all funds. All reports were emailed to Board members prior to the meeting for review.

Zoning Administrator/Planning Commission/ZBA - Zoning Administrator Jason McCarthy's report was received and is on file. Mr. McCarthy was present to respond to any questions or comments on his report. The Planning Commission met on February 10th and were able to review the portion of the proposed map changes presented and reviewed campground standards. The plan for the March meeting is to review additional map updates. The next meeting is scheduled for March 10th at 6:00 pm.

The next meeting of the Zoning Board of Appeals is March 3, 2022 at 6:00 pm. They will be holding a Public Hearing on the Beauchaine appeal as part of their regular meeting.

Assessor/Board of Review - The Assessor's monthly report has been received and is on file. Confirmation of upcoming Board of Review dates were provided as: March 8th at 5:30 pm; March 15th from 9:00-3:00 pm and March 18th from 3:00-9:00 pm.

Maintenance Department Report/Comm Bldg./Promotions/Cemetery - Ryan Walther updated the Board on recent activities. He also indicated that he will be taking a bit of time off after the arrival of his new baby girl by the end of the month.

Recreation - Discussion about the progress of the Recreation Plan and recent Hearing/Comments Session. Supervisor Doucette noted that few comments were received. Jason McCarthy, who is preparing the Plan, needs some direction from the Board. Discussion about preparing a survey for residents to provide the Board with some direction and ideas for Recreation in Au Train Township.

Fire Department/First Responders – The Fire Department report was received and is on file. Chief Perry King was present and provided additional information to the Board. There was one call during the month of January. Swem started completing the DOT's on the trucks. The new air pack compressor was hooked up and running. Task training will take place at the February meeting.

Flow testing for air packs will cost about \$2,500.00 through Pomasal. This includes what was repaired and what remains to be tested. MOTION by Clerk Johnson, second by Supervisor Doucette, to authorize up to \$2,500.00 for air pack testing and repairs. JOHNSON, YES; DOUCETTE, YES; COTA, YES; BALMES, YES; MILLER, YES. MOTION CARRIED.

Chief King requested to amend the turn out gear authorization by adding \$4,500.00 to cover additional costs. MOTION by Treasurer Cota, second by Trustee Miller, to amend the original turn out gear expenditure \$4,500.00 to cover additional costs. COTA, YES; MILLER, YES; BALMES, YES; DOUCETTE, YES; JOHNSON, YES. MOTION CARRIED.

We will also need to replace helmets, which will run approximately \$400.00 each as they are coming up on their 10 year expiration date.

Chief King noted that a grant was received that provided 72 smoke alarms, available to residents. Notice will be coming regarding the process of distribution.

***UNFINISHED BUSINESS**

SLFRF Plan and Projects - Clerk Johnson provided copies of the final guidelines regarding use of the SLFRF funds to Board members for review. The first report on expenditure is due in April, which will include the expenditure of \$18,750 from the Fire Fund Account for 2021 Hazard Pay. Future expenditures will be discussed during the Budget Workshop meetings.

Job Descriptions - Review and discussion of the current job description for the Zoning Administrator was made. Administrator McCarthy will prepare a draft for review and approval at the March Regular Board Meeting. The Board will review the job descriptions for the Assessor and Maintenance Position at a future meeting.

Budget Workshops Schedule - Discussion about the upcoming Budget Workshop Meetings was made. The meeting on February 21st will focus on the General Fund Budget. The meeting on February 28th will focus on the Fire, Garbage and Road Funds.

***NEW BUSINESS**

Correspondence - None

Review ZBA Appeal Documents - Review of proposed Zoning Board of Appeal Form and Final Decision of the Zoning Board of Appeals was completed.

*COUNTY COMMISSION UPDATE - Upon arrival, Jerry Doucette provided an update to the Board regarding recent activities of the County Commission. The Emergency Declaration relating to COVID 19 has been rescinded. The County Commission will be following Health Department recommendations. Labor Contracts for 3 Departments have been settled, Hanley Field will be a drop zone for an upcoming training exercise on June 28th or 29th. Preliminary information on the proposed Munising Marketplace was presented.

*PUBLIC COMMENT - Jerry Doucette provided updates on Vacation and Rental Bills with the State House and introduced information on the Privatization of Mental Health Services Bill.

***ADJOURNMENT**

Being no further business, MOTION by Supervisor Doucette, second by Trustee Miller, to adjourn the meeting. MOTION CARRIED. MEETING ADJOURNED at 7:52 pm.

Submitted by: Mary Walther Johnson, Au Train Township Clerk