

Au Train Township Special Board Meeting Minutes
October 24, 2024 6:30 pm - 8:01 pm

Roll Call:

Board Members Present: Supervisor Michelle Doucette, Clerk Mary Johnson, Treasurer Kristy Cota, and Trustee Jake Miller and Trustee Tom Balmes.

Also Present: Donna Shields, Amy Hernandez, Scott Smith, Peggy Smith, Brice Burge and Mark Maki.

Supervisor Doucette opened our special meeting at 6:30 p.m. leading us with the pledge.

Purpose of the Special Board Meeting:

Supervisor Doucette noted that the purpose for the Special Board Meeting was to conduct interviews for the vacant Zoning Administrator position and review the 2024-2025 Budget for all funds.

Approval of the Agenda:

Moved Cota/seconded Doucette to **approve the agenda**. Motion carried.

Interview Candidates for the Zoning Administrator Position:

Candidate Brice Burge was interviewed first. Each Board member presented a question from a prepared list, as well as additional questions that came about as response to answers provided.

Candidate Mark Maki was then interviewed following the same format.

The process was informal and open allowing the candidates to provide additional information and members of the Board opportunity to ask additional questions. In closing all Board members felt enough information, along with their support letters of interest and resumes necessary to form an opinion on their candidacy, was provided.

The Board noted that the application deadline had been extended until November 1st, with any additional candidates being interviewed at the November 11, 2024 Regular Board Meeting. A decision regarding the position would be placed on the Agenda, with action taken if the Board felt so inclined to do so.

Street Signs:

Supervisor Doucette wanted clarification from the Board regarding the Street Sign list and whether it should include private roads. Discussion regarding the number of signs, installation options and total costs was made. The project will be placed on the November Agenda for review and discussion.

Budget Review and Amendments:

Clerk Johnson provided the Financial Reports through the 3rd Quarter of 2024 for all funds, and Budget Amendment recommendations.

After review and discussion, Moved Johnson/seconded Cota, to **approve the budget amendment recommendations for the 2024-2025 FY Budget - General Fund Account**. Johnson, yes; Cota, yes; Miller, yes; Balmes, yes; Doucette, yes. Motion carried.

See attachment No. 1

Public Comment: None

Board Member Comments: Additional Board Member Comments were made.

Adjournment: Moved Johnson/seconded Doucette to **adjourn at 8:01 pm**.

Submitted by Mary Walther Johnson, Clerk

Mary Walther Johnson

Au Train Township Budget Resolution - Re: FY Budget 2024-2025 - Amendment No. 3

WHEREAS, it is the responsibility of the Au Train Township Board to establish a General Appropriations Act for the purpose of budgeting the Township finances in a manner which does not allow expenditure, to exceed revenues, including any available unappropriated surpluses, and,

WHEREAS, the Au Train Township Board recognizes that some activities may require amendments to this Act, and such amendment shall be made by resolution of the Au Train Township Board; and

WHEREAS, the Au Train Township Appropriations Act for FY 2024-2025 does not permit deviations which cause expenditures for any activity to exceed budgeted amounts without amendment to the Act by the Au Train Township Board; and

WHEREAS, the Au Train Township Board has duly reviewed the budgets for the General Appropriations Act, which includes all funds of Au Train Township, at public meetings of the Au Train Township Board,

THEREFORE BE IT RESOLVED, that the Au Train Township Board hereby amends the Appropriations Act for FY 2024-2025 in accordance with budgetary information presented to the Board and the limitations defined within this Resolution.

The foregoing Resolution offered by Board Member: JOHNSON

Second offered by Board Member: COTA

Upon roll call vote the following voted:

"Aye": JOHNSON, COTA, MILLER, BALMES, DOUCETTE

"Nay" NONE

The Supervisor declared the resolution adopted.

Date: October 14, 2024

General Fund - Fund No. 101

Revenues	Acct#	Current Budget	Amended Budget	Change
Interest Checking	101 665.000	1000.00	2100.00	(+) 1100.00
Rents	101 668.000	1000.00	1500.00	(+) 500.00
<i>Total Revenues</i>		563345.79	564945.79	(+) 1600.00

Expenditures	Acct#	Current Budget	Amended Budget	Change
Payroll Taxes	101 715.000	6900.00	7200.00	(+) 300.00
Street Lights	101 920.000	8000.00	6000.00	(-) 2000.00
Dept: Supervisor	101 171.000	20800.00	22000.00	(+) 1200.00
Dept: Clerk	101 215.000	31360.00	34000.00	(+) 2640.00
Dept: Board of Review	101 247.000	2100.00	3000.00	(+) 900.00
Dept: Treasurer	101 253.000	23350.00	25000.00	(+) 1650.00
Dept: Township Buildings	101 265.000	58100.00	60000.00	(+) 1900.00
Dept: Zoning	101 801.000	44654.00	54000.00	(+) 9346.00
<i>Total Expenditures</i>		368879.61	384815.61	(+) 15936.00
<i>Ending Fund Equity</i>		194466.18	180130.18	(-) 14336.00

Reflects review of Year to Date Revenues and Expenditures and the necessary amendments to keep in budget for the remainder of the Fiscal Year.